

# QDRO EXPRESS LLC.

## PARTY INFORMATION WORKSHEET

***It is very important that you complete ALL the information requested in this Worksheet. Failure to do so may delay our ability to draft your Order(s).***

Name of person who is providing information below \_\_\_\_\_

If either parties' address needs to be kept confidential due to a PPO or other court order, please contact our office for instructions.

### Plaintiff's Information

Full Name \_\_\_\_\_

Gender \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Soc. Security No. \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

### Defendant's Information

Full Name \_\_\_\_\_

Gender \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_

Soc. Security No. \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Does Plaintiff intend to move to a different address in the next 60 days? Yes \_\_\_\_\_ No \_\_\_\_\_

Does Defendant intend to move to a different address in the next 60 days? Yes \_\_\_\_\_ No \_\_\_\_\_

**QDRO Express generally requires at least one party to be represented by an attorney for the QDRO process. Please indicate below whether the party is represented by counsel and, if so, provide the requested information.**

Plaintiff does \_\_\_\_ /does not \_\_\_\_ have an attorney

Defendant does \_\_\_\_ /does not \_\_\_\_ have an attorney

### Plaintiff's Attorney Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

### Defendant's Attorney Information

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Marriage \_\_\_\_\_

Date the Judgment of Divorce or Separation was entered by the Court (signed by Judge) \_\_\_\_\_

Date the Complaint for Divorce or Separation was filed with the Court \_\_\_\_\_